

**Lavender Ridge Farms, Inc.**  
**Vendor Rules & Regulations**  
**Lavender Festival May 26-28, 2018**

**Please keep this copy for your reference.**

**Rules and Regulations:**

1. Set up time will be on Friday, May 25th from 8:00am-9:00pm or Saturday, May 26th starting at 7:00 am, but must be ready to open by 8:45am. If unable to set up during these times please contact us to make other arrangements.
2. Festival hours will be 9:00am-5:00pm each day. Vendors must be ready to open and vehicles/trailers must be parked in designated parking by 8:45am each day unless approved in advance by Lavender Ridge Farms, Inc.
3. Vendors are required to be open all three days of the event and keep their booths open until 5:00pm each day.
4. Vendors are to keep their booth space clean and clear of trash and boxes. A trash dumpster is provided at the exit. As a courtesy to other vendors, please no smoking in the vendor area.
5. Vendors may not share or sublet booth spaces.
6. Vendors must provide their own tents, tables and chairs. This is an outdoor event so covering/protecting goods is recommended during closed hours.
7. Booth space location will be assigned by Lavender Ridge Farms, Inc. However, we will take into consideration any requests you might have whenever possible. Applications and payments received first will receive priority. List any requests on the space above.
8. No food items for on-premises consumption may be sold from your booth.
9. Please submit a non-returnable picture(s) of your items to be sold along with your application, so that we may ensure shoppers a wide variety of choices. We reserve the right to return applications, along with fee, if you are not chosen. Vendors selected will receive confirmation within two weeks of receiving application. Vendors not selected will be notified within two weeks and fees will be returned.
10. A valid Sales and Use Tax Permit must be available (original or copy) during open hours during the three day event.
11. If you need to bring children with you, please do not leave them unattended.
12. For the safety of our vendors, customers and our farm animals...do not bring your pets.
13. Failure to follow the above rules could result in asking you to leave the event and no invitation to any or all future events.

I agree to adhere to all rules and regulations governing the rental and display space and use of Lavender Ridge Farms, Inc. Lavender Ridge Farms, Inc. reserves the exclusive right for approval of all items and the right to cancel a booth exhibit, require alteration and /or removal of merchandise, product or activity from the event which we, in our sole discretion deem detrimental to or inconsistent with the quality of the event. Lavender Ridge Farms, Inc. will not be responsible for any vendor costs incurred in the event this occurs and no refund will be given. Lavender Ridge Farms, Inc. shall not be liable to vendor for any damage, loss, or injury arising from any condition existent at the event, or any act, omission or neglect by any other vendor, volunteer or employee at any time, whether during, prior to or after the event.